

Please make payments only after receiving your unique identifier (e-account number) via e-mail or text message

CE|POF|V4.0:2019|



Mutual Funds Corporate Purchase Order Form

Please select the Fund(s) you wish to invest

INDICATE THE AMOUNT YOU WISH TO INVEST:

CSCS Number

CHN Number

RISK

*Stanbic IBTC ETF 30			
*SIAML Pension ETF 40			
*Stanbic IBTC Imaan Fund			
*Stanbic IBTC Nigerian Equity Fund			
*Stanbic IBTC Ethical Fund			
Stanbic IBTC Balanced Fund			
*Stanbic IBTC Bond Fund			
*Stanbic IBTC Dollar Fund			
Stanbic IBTC Guaranteed Investment Fund			
*Stanbic IBTC Shari'ah Fixed Income Fund			
*Stanbic IBTC Money Market Fund			

*A Shariah compliant mutual fund governed by the principles of Islamic finance as approved by the Shariah Advisory Committee.

Would you like to know more about Stanbic IBTC products and services?

YES NO

DETAILS OF INVESTOR

APPLICANT*

*NAME OF INSTITUTION			
*RC/REGISTRATION NUMBER		*DATE OF INCORPORATION	
*PLACE OF INCORPORATION		*BUSINESS TYPE	
*BUSINESS SECTOR		*PHONE NUMBER	
FAX NUMBER		*LEGAL ENTITY TYPE	
WEBSITE			
*EMAIL ADDRESS			
*BUSINESS ADDRESS			
*STATE	*CITY		
	*COUNTRY		
*ANNUAL TURNOVER			
*NAME OF CONTACT PERSON			
*DESIGNATION	*CONTACT'S EMAIL ADDRESS		

BANK DETAILS

*BANK NAME		*ACCOUNT NUMBER	
*BANK ACCOUNT NAME			
*BVN			

SIGNATORY 1

SIGNATORY 2

*NAME			*NAME		
*ID TYPE			*ID TYPE		
*COUNTRY OF ISSUE			*COUNTRY OF ISSUE		
*DATE OF ISSUE	EXPIRY DATE		*DATE OF ISSUE	EXPIRY DATE	
*DESIGNATION			*DESIGNATION		

*DIVIDEND PAYMENTS Reinvested in the Fund Transfer to Bank Details Provided

***HOW DID YOU HEAR ABOUT US?**

STANBIC IBTC BANK BRANCH ONLINE-WEBSITE SMS BILLBOARD NEWSPAPER AD CAMPAIGN OR PROMO
 DIRECT MARKETING MAIL/EMAIL NETWORKING/REFERAL RADIO SPONSORED EVENT

OTHERS (PLEASE SPECIFY)

Please note that CASH is not an acceptable mode of payment and all fields with (*) are compulsory

DECLARATION OF APPLICANT(S)

I/We declare that:

-I/We have attached a cheque/bank/draft/evidence of fund transfer made payable in the name of my/our chosen Fund(s) requested above to Stanbic IBTC Asset Management Limited, with my/our name, address and day time telephone number written at the back or that I/We have forwarded evidence of remittance of foreign currency in accordance with the bank details provided overleaf

-I/We confirm that I/We have read table 1.1 overleaf and thus understand that, as with all capital market investments, the prices of funds invested in quoted securities (i.e. Stanbic IBTC Nigerian Equity Fund, Stanbic IBTC Ethical Fund, Stanbic IBTC Imaan Fund, Stanbic IBTC Balanced Fund, Stanbic IBTC Guaranteed Investment Fund, Stanbic IBTC Bond Fund, Stanbic IBTC Dollar Fund, Stanbic IBTC ETF 30, SIAML Pension ETF 40) may fluctuate and that past performance is not necessarily an indication of future performance.

I/We agree:

-To comply with the minimum tenor(s) of the investment as shown in Table 1.1 overleaf, failing which I/We accept my/our loss, cost and charges that may arise as a result of my/our redemption.

-That a fund statement in respect of this investment may be sent by post, at my/our risk, to the Office/Email addresses given above.

-I/We have read and agree with terms and conditions of the Stanbic IBTC Imaan Fund

"I/We hereby confirm that the information provided above is true, accurate and complete. Subject to applicable local laws, I/We hereby consent and authorize for Stanbic IBTC Asset Management Limited (SIAML) to share my/our information with domestic and overseas tax authorities where necessary to establish my/our tax liability in any jurisdiction. Where required by domestic or overseas regulators or tax authorities, I/We consent and agree that SIAML may withhold from my/our account(s) such amounts as may be required according to applicable laws, regulations and directives.

*Signature of Unit Holder	*Date	*Signature of Unit
Corporate Unit Holder's Signature		Corporate Unit Holder's Signature
Name/Designation		Name/Designation

<p>Company Seal</p>

Please ensure two authorised signatories execute, state their designation and apply a common seal

***SIGNATURE MANDATE**

Either to sign Both to sign

FOR FUND MANAGER USE ONLY

Amount Paid	Offer Price	Number of Units Allocated

Our complaint management policy is available on our website www.stanbicibtcassetmanagement.com

APPLICATION CHECKLIST:

<i>Corporate</i>	
<input type="checkbox"/>	This completed and Executed Purchase Order Form
<input type="checkbox"/>	Certificate Of Incorporation
<input type="checkbox"/>	Memorandum and Articles of Association
<input type="checkbox"/>	Certified true copy of Form CAC 2: showing a statement of share capital and return of allotment of shares
<input type="checkbox"/>	Certified true copy of Form CAC 7: showing Particulars of Directors
<input type="checkbox"/>	Legal Search Report (To be independently sourced by the Capital Market Operator i.e SIAML)
<input type="checkbox"/>	Special Control Unit Agency Money Laundering (SCUML) Certificate of Registration *
<input type="checkbox"/>	Board resolution approving investment in your chosen Fund(s)
<input type="checkbox"/>	Proof of Address of each applicant, e.g. Utility Bill (not more than 3month old)
<input type="checkbox"/>	1 Passport photograph of each applicant/signatories
<input type="checkbox"/>	1 Proof of identity of each of the applicant/signatories, e.g Permanent Voter's Card, National Identity Card, International Passport, Driver's License, etc
<input type="checkbox"/>	Bank draft or evidence of payment
<input type="checkbox"/>	Proof of Address of Directors

Please note that all information provided may be verified using independently sourced documents, data or information and may be kept up to date. In addition, such information may also be shared with other affiliates of the Standard Bank Group.

*SCUML certificate is required for registered charities and religious organisations in line with sections 73(1) and 76(3) respectively of the SEC's Anti-Money Laundering and Combating the Financing of Terrorism Regulations 2013.

Stanbic IBTC Asset Management Limited
The Wealth House
Plot 1678 Olakunle Bakare Close
Off Sanusi Fafunwa Street
Victoria Island
Lagos, Nigeria

Dear Sirs

AUTHORISATION GIVEN IN RELATION TO THE PROCESSING OF ELECTRONIC MAIL INSTRUCTIONS ISSUED IN RELATION TO INVESTMENTS HELD WITH STANBIC IBTC ASSET MANAGEMENT LIMITED OPERATED BY _____

I/We refer to Investment(s) in Stanbic IBTC Mutual Funds with account number(s)
(hereinafter jointly and severally called "the Investment" which expression shall be deemed to include any reclassification or renumbering of the investments specified herein as well as any other investments that I/We may subsequently establish and operate with Stanbic IBTC Asset Management Limited ("SIAML") at The Wealth House Plot 1678 Olakunle Bakare Close Off Sanusi Fafunwa Street Victoria Island Lagos or such other office or offices as SIAML may from time to time maintain elsewhere in Nigeria) and wish to advise and confirm as follows:

1. That I/we hereby authorize SIAML to honour for and to debit the Investment in line with any and all payment instructions received in my/our name in accordance with the agreed mandate for the operation of the Investment which mandate it received in a format which bears or purports to bear the electronic scan, facsimile or electronic mail signature of the person(s) whose specimen signature(s) are from time to time provided by me/us in relation to the mandate for the Account and where SIAML honoured such instructions in such circumstances prior to the date hereof its actions in that regard are hereby rectified confirmed and approved.
2. That SIAML is authorised to honour for and to the debit the Investment any and all payment instructions/confirmations issued or provided by me/us using the format for such instructions/confirmation agreed with SIAML and which format includes but is not limited to written instructions/confirmation and where such instructions/confirmations are given in writing may be given by letter, electronic scan, electronic mail as provided in item 1 hereof and where STANBIC IBTC Asset Management has honoured any written instructions/confirmations in such circumstances prior to the date hereof its actions in ~~that~~ regard are hereby rectified confirmed and approved.
3. That I/We hereby authorize SIAML to honour for and to the debit the Investment any and all redemption instructions that are in such amounts as may from time to time fall within the category of ~~instructions~~ for which confirmations are not required and where such requests are honoured, in the absence of fraud or negligence by SIAML or any of its employees, SIAML shall not be held liable for honouring such redemption instructions even if it is subsequently discovered that the relevant payment ~~should not~~ have been compiled with and/or did not actually emanate from me/us.
4. That all authorizations given by me/us and certified to SIAML as currently governing the operation of the Investment are hereby continued in full force and effect except as the same may have been supplemented or modified by the terms of this authorization. Consequently SIAML may rely upon ~~this~~ authorization and I/we will not hold SIAML liable for any actions it may take pursuant to this authorization unless and except this authorization is revoked or modified by any subsequent authorization issued ~~by~~ us and a copy of such subsequent authorization has been received by SIAML.

Confidential

5. I/We understand and acknowledge that electronic scan, electronic mail, facsimile and verbal communications are insecure transmission media. I/We hereby undertake to indemnify SIAML in full for any loss you may suffer or incur by reason of your honouring such instructions via electronic mail, facsimile or other formats agreed between me/us with Stanbic IBTC Asset Management provided ~~SI~~ANBIC IBTC Asset Management has taken all measures prescribed by its internal policies and practices to verify the authenticity of such communications irrespective of whether same are in fact erroneous fraudulent or issued otherwise than as aforesaid.

6. This Indemnity shall remain valid and binding on me/us throughout the period that the Account is maintained and operated by me/us with Stanbic IBTC.

Dated thisday of20.....

Name of Unit Holder(s).....

Signature(s) _____
(Signed over a N500 stamp by the authorized signatory or signatories to the Investment Account)

In the presence of

Name _____

Address _____

Occupation: _____

Signature _____



Data Privacy Consent

Definitions

Group	Standard Bank Group Limited, its subsidiaries and their subsidiaries including Stanbic IBTC Asset Management Limited.
Stanbic IBTC Asset Management Limited	we, us, our

Personal Information

Information about an identifiable, natural person and where applicable, a juristic person, including, but not limited to information about: race; gender; sex; pregnancy; marital status; nationality; ethnic or social origin; colour; sexual orientation; age; physical or mental health; well-being; disability; religion; conscience; belief; culture; language; birth; education; medical, financial, criminal or employment history; any identifying number, symbol, e-mail, postal or physical address, telephone number; location; any online identifier; any other particular assignment of the person; biometric information; personal opinions, views or preferences of the person or the views or opinions of another individual about the person; correspondence sent by the person that is implicitly or explicitly of a private or confidential nature or further correspondence that would reveal the contents of the original correspondence; and the name of the person if it appears with other personal information relating to the person or if the disclosure of the name itself would reveal information about the person.

Process

Any operation or activity, automated or not, concerning Personal Information, including: alteration, blocking, collation, collection, consultation, degradation, destruction, dissemination by means of transmission, distribution or making available in any other form, erasure, linking, merging, organisation, receipt, recording, retrieval, storage, updating, modification, or the use of information. Processing and Processed will have a similar meaning.

Data protection

1. You consent to us collecting your Personal Information from you and where lawful and reasonable, from public sources for credit, fraud and compliance purposes, as well as the purposes set out below.

Confidential

2. If you give us Personal Information about or on behalf of another person (including, but not limited to, account signatories, shareholders, principal executive officers, trustees and beneficiaries), you confirm that you are authorised to: (a) give us the Personal Information; (b) consent on their behalf to the Processing of their Personal Information, specifically any cross-border transfer of Personal Information into and outside the country where the products or services are provided; and (c) receive any privacy notices on their behalf.
3. You consent to us Processing your Personal Information:
 - to provide products and services to you in terms of this agreement and any other products and services for which you may apply;
 - to carry out statistical and other analyses to identify potential markets and trends, evaluate and improve our business (this includes improving existing and developing new products and services);
 - In countries outside the country where the products or services are provided. These countries may not have the same data protection laws as the country where the products or services are provided. Where we can, we will ask the receiving party to agree to our privacy policies;
 - By sharing your Personal Information with our third-party service providers, locally and outside the country where the products or services are provided. We ask people who provide services to us to agree to our privacy policies if they need access to any Personal Information to carry out their services; and
 - Within the Group.
4. You will find our Processing practices in the Group's and our privacy statements. These statements are available on the Group's websites or on request.
5. If you are unsure about your tax or legal position because your Personal Information is processed in countries other than where you live, you should get independent advice.

Signature

Marketing Consent

Permission to market products and services

As part of our service we would like to give you information about products and services offered by the Group, which we believe may benefit you. The Group means Standard Bank Group Limited, its subsidiaries and their subsidiaries including Stanbic IBTC Asset Management Limited.

Because your personal information is confidential, we need your consent to share it within the Group.

Consent	Please tick applicable	
<p>I give my consent that you may:</p> <ul style="list-style-type: none">• Communicate other companies' products, services and special offers to me. If I respond positively to the communication, that company may contact me.• Contact me for research purposes. (The research companies we use follow strict codes of conduct and treat customer information confidentially).• Market your products, services and special offers to me.• Share my personal information within the Group for marketing purposes and that the Group may then market its products, services and special offers to me.	Yes	No
	Yes	No

Signature

Table 1.1

	Asset Allocation	Initial Investment	Additional Investment	Minimum Holding Period without penalty	Stanbic IBTC Bank Account Number (Exclusive of Dollar Fund)
First Trustees/Stanbic IBTC ETF 30	Minimum 98% in Equities	N1,000,000	N1,000,000	N/A	0013727212
First Trustees/SIAML Pension ETF 40	Minimum 98% in Equities	N1,000,000	N1,000,000	N/A	0019745087
First Trustees/Stanbic IBTC Imaan Fund	Minimum 70% in sharia compliant equities Maximum 30% in non-interest earning fixed income securities (Sukuk, Cash)	N5,000	N5,000	90 Days	0003190808
First Trustees/Stanbic IBTC Nigerian Equity Fund	Minimum 60% in equity securities Maximum 40% in high quality fixed income securities	N5,000	N5,000	90 Days	9202476058
First Trustees/Stanbic IBTC Ethical Fund	Minimum 60% in equities of socially responsible companies Maximum 40% in fixed income securities	N5,000	N5,000	90 Days	9202476106
First Trustees/Stanbic IBTC Balanced Fund	Maximum 60% in both quoted and un-quoted equity securities Minimum 40% in high quality fixed income securities	N5,000	N5,000	90 Days	9202475082
First Trustees/Stanbic IBTC Bond Fund	Minimum 65% in Bonds; Maximum 35% in Money Market Instruments	N5,000	N5,000	91 Days	9202476247
First Trustees/Stanbic IBTC Dollar Fund	Minimum 75% in Fixed Income Maximum 25% in cash equivalent 0 - 10% in equities	\$1,000	\$500	182 Days	Standard Chartered 0002471776 Stanbic IBTC: 0034131849
First Trustees/Stanbic IBTC Guaranteed Investment Fund	Minimum 75% in Fixed Income Maximum 25% in Equities	N5,000	N5,000	90 Days	9202475343
First Trustees/Stanbic IBTC Shari'ah Fixed income Fund	100% in Shari'ah Fixed income Securities	N5,000	N5,000	NIL	0033568978
First Trustees/Stanbic IBTC Money Market Fund	100% in Money Market Securities	N5,000	N5,000	30 Days	9202476223

It is advisable to consult your financial advisor, accountant and/or solicitor to ensure proper understanding of the investment before subscribing to any of our mutual funds.

Units of the chosen fund(s) will be purchased at the prevailing offer price on the day the subscription form and evidence of fund transfer/payment is received. Foreign currency subscribers are advised to contact the Fund Manager, Stanbic IBTC Asset Management Limited for the applicable Foreign Currency exchange rate on the day the remittance is being effected.

Please note that redemptions are processed within five (5) business days

FOREIGN PAYMENTS CAN BE MADE TO:

CAND	GBP	EURO	RAND	USD	USD
CORRESPONDENT BANK: CITI BANK ,LONDON SWIFT CODE: CITIBGB2L INTERMEDIARY BANK: DOMINION BANK TORONTO SWIFT:TDOM CA TT TOR TO: STANBIC IBTC BANK ACCOUNT NO: 12144921 SWIFT CODE: SBICNGLX	CORRESPONDENT BANK: HSBC London 8 Canada Square, Canary Wharf, London, E14 5HQ Swift Code: MIDLGB22 T Stanbic IBTC Bank - GBP Ordinary Domiciliary Account Sort code: 400515 Account no: 74603882 Swift code: SBICNGLX IBAN number: GB95MIDL40051574603882	CORRESPONDENT BANK: CITIBank N.A. 336 Strand London Swift code: CITIGB2L TO: STANBIC IBTC BANK ACCOUNT NO: 0012263262 SWIFT CODE: SBICNGLX IBAN NUMBER: GB26CITI 18500812263262	CORRESPONDENT BANK: STANDARD BANK OF SOUTH AFRICA. 5 SIMMOND STREET, JOHANNESBURG, SOUTH AFRICA. SWIFT CODE: SBZAJJXXX TO: STANBIC IBTC BANK ACCOUNT NO: 7113545 SWIFT CODE: SBICNGLX	FOR STANBIC IBTC CORRESPONDENT BANK Citibank N.A 111 Wall Street New York SWIFT CODE:CITIUS33 ABA 021000089 TO: STANBIC IBTC BANK ACCOUNT NO: 36127476 SWIFT CODE:SBICNGLX	(FOR STANDARD CHARTERED CORRESPONDENT BANK: Standard Chartered Bank N.Y One Madison Avenue New York New York 10010-3603 SWIFT CODE: SCBLUS33 ABA 026002561 TO: Standard Chartered Bank Nigeria Account No: 3582088704001 Swift Code: SCBLNGLAPY

NOTE: IN BENEFICIARY (i.e any of the above named mutual funds)

Stanbic IBTC Asset Management Limited

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Plot 1678 Olakunle Bakare Close
Victoria Island, Lagos
Tel: +234 (1) 2801266, +234 (1) 2805595,

0700 MUTUAL FUNDS (0700 688825 38637)
Facsimile: +234 (1) 280 5444 2/3

Abuja Office:
Paved Marble Plaza
1049 Ahmadu Bello Way
Area II, Garki, Abuja
Tel: +234-9-7803986, 0702 825 7258/9,
0706 815 8116
Facsimile: +234 (1) 280 5444 2/3

Port Harcourt Office:
269 Port Harcourt/Aba Expressway
Opposite Shell Residential Area
Port Harcourt, Rivers State
Tel: 07065938647, 08139648144, 07069650783

Email: assetmanagement@stanbicibtc.com Website: www.stanbicibtc.com/assetmanagement

Stanbic IBTC Asset Management Limited. RC 209744